

## Meeting Summary Communique

### SETSCoP Updates:

1. **SETS Staff Wellbeing Session** with Dr Ruth De Souza held on 6 February 2024 (38 participants). Further facilitation of wellbeing sessions for SETS staff was spurred on as an outcome of the Regional Subgroup. A follow-up session focussing on boundaries and expectations to be held on Wednesday 17 April 2024 with additional details to be released.
2. **CEO Forum on Managing Workforce Psychosocial Safety** upcoming on 19 March 2024. If meeting participants do not think their relevant CEO, executive or senior manager received correspondence, they can reach out to the SETSCoP Secretariat to update details.
3. **DEX Training** – Delivered by the Department of Social Services with support from the Department of Home Affairs was held on **12 December 2023**. 93 SETS staff attended the training and information session. Video recording of the training: <https://www.youtube.com/watch?v=79zjyTlGwfc>

### Discussion points:

- Discussion of Child Safety Standards as part of grant applications, governance, and settlement operations and practice.
  - Child Safety Standards are to be added to the standards and principles for the *SETS Induction Package* (SETSCoP Operations Subgroup Outcome).
  - SETSCoP Secretariat to share Induction Package working draft with Regional & Rural Subgroup to gain further inputs
- Welcome packs for regional settlement – sharing existing welcome and orientation packs that can be adapted for different regions

### Subgroup Outcome: SETS Induction Package

The Regional & Rural Subgroup has had two concrete outcomes being aimed for from January 2023 – June 2024:

1. Support for facilitation of SETSCoP Wellbeing Sessions (complete and ongoing)
2. Policy & Practice Paper: Regional Settlement Providers Role in Crisis and Disaster Response

The *Crisis and Disaster Response* paper is designed to highlight and showcase SETS provider roles in this area. Regional SETS providers play a crucial role in supporting community and emergency services.

Discussions were held in the subgroup meeting around what attendee organisations are doing in the space:

- Providers connecting local emergency services with community leaders: Ambulance, Fire, Police, Family Violence, Disaster Response – which supports community leader knowledge as well as mainstream service cultural-awareness and responsiveness
- Disaster preparedness in region context (i.e. flood-prone regions, bushfire season, cyclone)
- Working with other organisations on preparation such as first aid training, learning how to use technology aid i.e., setting up an emergency radius with a smartphone.
- Using established channels of communication such as Telegram, social media and SMS to disseminate information.
- In recognition of community leaders being inundated, having conversations with community champions to further disseminate information.
- Preventative approach versus a reactive approach.
- Disseminating emergency response information in community languages where possible.



**SETSCoP**

**Relevant resources related to welcome kits for new arrivals:**

- Advance Diversity Services – Welcome to Australia New Arrival Kit:  
<http://scoa.org.au/wp-content/uploads/2018/05/English-New-Arrival-Kit-2018.pdf>
- AMES Tenancy Information Pack (with translations):  
<https://www.ames.net.au/settle-in-aus/accommodation-services>
- Migration SA Settlement information for South Australian migrants:  
<https://www.migration.sa.gov.au/sites/default/files/2020-09/Settlement-Information-Pack.pdf>
- MyAus App (Social Policy Group) – An app guide to setting up life in Australia, in 20 languages:  
<https://www.myausapp.com>

**Attendees (8 SETS Staff / 8 SETS Providers):**

Nick Ross (SPG – SETSCoP)	Linny (Multicultural Australia QLD)
Chai Oonnakat (SPG – SETSCoP)	Martine (Bendigo Community Health VIC)
Heeyoung (Ballarat Regional Multicultural Council VIC)	Monica (SSI NSW)
Jade (Melaleuca NT)	Nikki (La Trobe Community Health VIC)
Jen (Cultura VIC)	Tashkah (Ballarat Community Health VIC)

**Contact:**

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